**YOUR COMPANY NAME/INSIGNIA**

**Standard Operating Procedure Operations Division**

**ANNUAL PUMP TESTING SOP-22-????**

**Revised \_\_/\_\_/\_\_ Page 1 of 1**

**PURPOSE:**

To define the procedure, roles, and affix responsibilities for completing annual fire

apparatus pump testing in accordance with NFPA standards.

**POLICY:**

It is the policy of the YOUR NAME Fire Department that all fire apparatus equipped with fire pumps receive a pump test, in accordance with NFPA 1911, Service Test of Fire Pump systems on fire Apparatus. These tests shall be performed at least annually or after major repairs or modifications to the pump are performed.

**PROCEDURE:**

The fire department Senior Operations Leadership and/or the Chief Engineer shall initiate pump testing for each apparatus through a third-party vendor certified in performing NFPA 1911 testing.

 Each apparatus shall be scheduled through the Sr. Operations Leadership and/or Chief Engineer to vendor for testing.

 The Third-Party vendor shall insure that they are using the most current of NFPA 1911 prior to scheduling pump testing.

 Pump test result shall be recorded on appropriate forms as indicated in

NFPA 1911, “Service Tests Results” and “Capacity Test”.

 The Chief Engineer shall maintain copies of all completed pump test records and certifications.

 Pump test records and certifications shall be maintained for a period of not

less than three years for each apparatus.

**Approved: ??/??/????**

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 **Signature/Title**